# Global Financial Review 



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## Results of Operations

Worldwide Net Sales by Business Segment and Geographic Region

1999
19981997
Oral, Personal and Household Care
North America

| $\mathbf{\$ 2 , 1 4 3 . 7}$ | $\$ 2,047.5$ | $\$ 1,992.5$ |
| ---: | ---: | ---: |
| $\mathbf{2 , 3 5 6 . 7}$ | $2,407.9$ | $2,363.8$ |
| $\mathbf{2 , 0 2 8 . 8}$ | $2,067.7$ | $2,078.8$ |
| $\mathbf{1 , 5 1 9 . 7}$ | $1,452.6$ | $1,656.3$ |
|  |  |  |
| $\mathbf{8 , 0 4 8 . 9}$ | $7,975.7$ | $8,091.4$ |
| $\mathbf{1 , 0 6 9 . 3}$ | 995.9 | 965.3 |
| $\mathbf{\$ 9 , 1 1 8 . 2}$ | $\$ 8,971.6$ | $\$ 9,056.7$ |

${ }^{(1)}$ Net sales in the United States for Oral, Personal and Household Care were $\$ 1,880.8, \$ 1,799.6$ and $\$ 1,756.1$ in 1999, 1998 and 1997, respectively.
(2) Net sales in the United States for Pet Nutrition were \$709.2, \$688.6 and \$689.4 in 1999, 1998 and 1997, respectively.

## Net Sales and Earnings Before Interest and Taxes (EBIT)

Worldwide net sales increased $2 \%$ to $\$ 9,118.2$ in 1999 on volume growth of $5 \%$. Net sales would have grown $7 \%$ excluding foreign currency translation. Net sales in the Oral, Personal and Household Care segment increased $1 \%$ on $4 \%$ volume growth, while net sales in Pet Nutrition increased 7\% on 8\% volume growth. In

1998, worldwide net sales decreased $1 \%$ to $\$ 8,971.6$ on volume growth of $3.5 \%$, reflecting the negative impact of foreign currency translation.

EBIT rose from $\$ 1,423.0$ to $\$ 1,566.2$ in 1999. The $10 \%$ increase reflected the Company's strong volume growth and cost-control initiatives that were effective in increasing margins. EBIT increased 11\% in 1998 to \$1,423.0 from \$1,285.8 in 1997.

## Gross Profit

Gross profit margin increased to 53.7\%, above both the 1998 level of $52.2 \%$ and the 1997 level of $50.7 \%$. This favorable trend continues to reflect the Company's financial strategy to improve all aspects of its supply chain through global sourcing, restructuring and other cost-reduction initiatives, as well as its emphasis on higher margin products.

## Selling, General and Administrative Expenses

Selling, general and administrative expenses as a percentage of sales were level at 36\% for the three-year period 1997 to 1999. The amounts include higher advertising costs offset by the Company's continued focus on expense containment.

## Other Expense, Net

Other expense, net, consists principally of amortization of goodwill and other intangible assets, minority interest in earnings of less-than-100\%-owned consolidated subsidiaries, earnings from equity investments, gain on sale of real estate and non-core product lines, and other miscellaneous gains and losses. Other expense, net, increased in 1999 from \$61.2 to \$73.6, primarily due to one-time charges.

As part of the Company's ongoing program of product standardization and organization redesign, the Company incurred one-time charges related to the exiting of certain activities, such as the manufacture of aluminum tubes in Brazil. These charges were offset by an aftertax gain of $\$ 17.6$ recorded on the sale of the U.S. Baby Magic brand and an aftertax gain of $\$ 11.4$ on the sale of real estate.

| Worldwide Earnings by Business <br> Segment and Geographic Region |  |  |  |  |
| :--- | ---: | ---: | ---: | ---: |
| Oral, Personal and Household Care |  | 1999 | 1997 |  |
| $\quad$ North America | $\mathbf{4 1 3 . 0}$ | $\$$ | 395.5 | $\$ 312.6$ |
| $\quad$ Latin America | $\mathbf{5 3 5 . 7}$ | 502.0 | 483.0 |  |
| $\quad$ Europe | $\mathbf{3 4 2 . 0}$ | 317.5 | 283.5 |  |
| $\quad$ Asia/Africa | $\mathbf{1 6 6 . 7}$ | 158.6 | 178.3 |  |
| Total Oral, Personal and |  |  |  |  |
| $\quad$ Household Care | $\mathbf{1 , 4 5 7 . 4}$ | $1,373.6$ | $1,257.4$ |  |
| $\quad$ Total Pet Nutrition | $\mathbf{2 1 9 . 9}$ | 173.8 | 162.5 |  |
| Corporate | $\mathbf{( 1 1 1 . 1 )}$ | $(124.4)$ | $(134.1)$ |  |
| Earnings Before Interest and Taxes | $\mathbf{1 , 5 6 6 . 2}$ | $1,423.0$ | $1,285.8$ |  |
| Interest Expense, Net | $\mathbf{( 1 7 1 . 6 )}$ | $(172.9)$ | $(183.5)$ |  |
| Income Before Income Taxes | $\mathbf{\$ 1 , 3 9 4 . 6}$ | $\$ 1,250.1$ | $\$ 1,102.3$ |  |

## Segment Results

## North America

North America achieved excellent results for the year. Net sales excluding divestments grew $6 \%$ to $\$ 2,143.7$ as unit volume rose $8 \%$ driven by innovative new products. The launch of Colgate Total Fresh Stripe in the first quarter strengthened the Company's Number One position in toothpaste. The introduction of Speed Stick clear antiperspirant and Palmolive Spring Sensations dishwashing liquid increased market shares in the personal and household care lines, respectively. In 1998, North America posted overall sales growth excluding divestments of $6 \%$ to $\$ 2,047.5$ on volume growth of 5\%.

EBIT for North America was up 4\% to \$413.0. The region achieved earnings growth through volume gains, continued focus on cost-control and value-added initiatives. EBIT in 1998 was up $27 \%$ to $\$ 395.5$ due to higher margins on higher volumes.

## Latin America

Net sales in Latin America decreased 2\% to \$2,356.7 on 3\% volume growth. Strong growth in Mexico, Venezuela and Central America largely offset challenging economic conditions in Brazil and Ecuador. The continued success of products such as Colgate Double Cool Stripe toothpaste and herbal toothpaste under the Sorriso and Kolynos brand names as well as the introduction of Speed Stick gel and product extensions of Softsoap liquid soap and Palmolive shower gels continue to strengthen market leadership. In 1998, Latin America net sales increased 2\% to \$2,407.9 on 7\% volume growth.

EBIT in Latin America increased 7\% to \$535.7 as a result of continued efforts in cost reduction, selective selling price increases and


Europe
Net sales in Europe declined 2\% to \$2,028.8 on unit volume increases of $2 \%$, offset by negative foreign currency impact. The United Kingdom, Italy, the Netherlands and Spain achieved the strongest sales growth and volume increases in the region. Volume increases were driven by the relaunch of Colgate Total toothpaste and new varieties of Palmolive shower gels and Palmolive liquid soaps. In 1998, Europe net sales remained flat at \$2,067.7, due primarily to weak economic conditions in Russia, while volume grew $1 \%$.

EBIT for Europe increased 8\% to \$342.0 despite the 2\% decline in sales due to higher margins and higher volumes. EBIT in 1998 rose $12 \%$ to $\$ 317.5$.

## Asia/Africa

Net sales in the Asia/Africa region increased 5\% to \$1,519.7 as volume increased $7 \%$. The strong performance is attributed to the economic recovery within the ASEAN region and the significant growth in India and China, through continued geographic expansion as well as new product launches. During 1999, the Company achieved the Number One position in toothpaste in China. In 1998, net sales in the Asia/Africa region decreased 12\% to \$1,452.6 as volume decreased $1 \%$, reflecting the weaker ASEAN currencies.

EBIT grew 5\% in Asia/Africa to $\$ 166.7$ driven by increased volumes across the region. EBIT in 1998 decreased $11 \%$ to $\$ 158.6$ reflecting weakened economies in the ASEAN countries and strong competition in India.

## Pet Nutrition

Net sales for Hill's Pet Nutrition increased 7\% to \$1,069.3 on 8\% volume growth. Within the United States, sales increased due to the introduction of new products including Science Diet Feline Hairball Control and new life-stage variants launched in the fourth quarter. Strong growth occurred in Japan and Europe due to the introduction of new feline varieties and improvements in the entire dry cat food line, complemented by increased advertising. In 1998, net sales for the Pet Nutrition segment increased 3\% to $\$ 995.9$ on 4\% volume gains.

EBIT in the Pet Nutrition segment grew $27 \%$ to $\$ 219.9$ driven by volume, cost-improvement initiatives and the benefit of lower raw material costs. EBIT in 1998 increased $7 \%$ to $\$ 173.8$ on both higher volumes and improved gross profit margins.

## Interest Expense, Net

Interest expense, net, was \$171.6 compared with \$172.9 in 1998 and $\$ 183.5$ in 1997. The decline in net interest expense in 1998 was primarily the result of lower average debt levels during the year compared with 1997 and a decrease in interest rates.

## Income Taxes

The effective tax rate on income was $32.8 \%$ in 1999 versus 32.1\% in 1998 and $32.8 \%$ in 1997. Global tax planning strategies, including the realization of tax credits, benefited the effective tax rate in all three years presented.

## Net Income

Net income was \$937.3 in 1999 or $\$ 1.47$ per share on a diluted basis compared with $\$ 848.6$ in 1998 or $\$ 1.30$ per share and \$740.4 in 1997 or \$1.13 per share.

|  | 1999 | 1998 | 1997 |
| :--- | ---: | ---: | ---: |
| Identifiable Assets |  |  |  |
| Oral, Personal and Household Care |  |  |  |
| $\quad$ North America | $\mathbf{\$ 2 , 5 8 1 . 6}$ | $\$ 2,591.0$ | $\$ 2,553.2$ |
| $\quad$ Latin America | $\mathbf{1 , 9 4 1 . 7}$ | $2,128.3$ | $2,204.8$ |
| $\quad$ Europe | $\mathbf{1 , 2 5 2 . 3}$ | $1,329.9$ | $1,201.5$ |
| $\quad$ Asia/Africa |  | 952.7 |  |
|  |  |  |  |
| Total Oral, Personal and |  |  |  |
| $\quad$ Household Care | $\mathbf{6 , 7 5 8 . 3}$ | $7,001.6$ | $6,851.4$ |
| Total Pet Nutrition | $\mathbf{4 7 6 . 1}$ | 502.6 | 517.3 |
| Total Corporate | $\mathbf{1 8 8 . 7}$ | 181.0 | 170.0 |
| Total Identifiable Assets ${ }^{(1)}$ | $\mathbf{\$ 7 , 4 2 3 . 1}$ | $\$ 7,685.2$ | $\$ 7,538.7$ |

${ }^{(1)}$ Long-lived assets in the United States, primarily fixed assets and goodwill, represented approximately one-third of total long-lived assets of \$4,952.3, $\$ 5,330.0$ and $\$ 5,234.9$ in 1999, 1998 and 1997, respectively.

## Liquidity and Capital Resources

Net cash provided by operations increased 10\% to \$1,292.7 compared with \$1,178.8 in 1998 and $\$ 1,097.8$ in 1997. The increases reflect the Company's improved profitability, lower cash taxes and working capital management. Cash generated from operations was used to fund capital spending, increase dividends and repurchase common shares.

During 1999, long-term debt remained level at \$2,582.2 and total debt increased from \$2,757.5 to \$2,789.5 due to increased short-term borrowings.

As of December 31, 1999, \$477.3 of domestic and foreign commercial paper was outstanding. These borrowings carry a Standard \& Poor's rating of A1 and a Moody's rating of P1. The commercial paper as well as other short-term borrowings are classified as long-term debt at December 31, 1999, as it is the Company's intent and ability to refinance such obligations on a long-term basis. The Company has additional sources of liquidity available in the form of lines of credit maintained with various banks. At December 31, 1999, such unused lines of credit amounted to \$1,527.9.

As of December 31, 1998, \$461.2 of domestic and foreign commercial paper was outstanding. An unused line of credit of approximately $\$ 1,670.9$ was available in addition to $\$ 203.8$ available under previously filed shelf registrations.

The ratio of net debt to total capitalization (defined as the ratio of the book values of debt less cash and marketable securities ["net debt"] to net debt plus equity) increased to 58\% during 1999 from $55 \%$ in 1998. The ratio had increased in 1998 from 53\% in 1997. The increase in 1999 was primarily the result of increased borrowings and lower equity levels related to foreign exchange devaluation in Brazil.

|  | 1999 | 1998 | 1997 |
| :---: | :---: | :---: | :---: |
| Capital Expenditures |  |  |  |
| North America | \$ 97.6 | \$ 90.1 | \$114.2 |
| Latin America | 118.2 | 99.2 | 105.2 |
| Europe | 60.8 | 83.7 | 104.6 |
| Asia/Africa | 57.0 | 80.5 | 104.9 |
| Total Oral, Personal and Household Care | 333.6 | 353.5 | 428.9 |
| Total Pet Nutrition | 21.1 | 20.7 | 29.8 |
| Total Corporate | 18.1 | 15.4 | 19.8 |
| Total Capital Expenditures | \$372.8 | \$389.6 | \$478.5 |
| Depreciation and Amortization |  |  |  |
| North America | \$ 97.4 | \$ 95.6 | \$ 87.1 |
| Latin America | 69.0 | 75.6 | 70.2 |
| Europe | 75.9 | 67.9 | 68.0 |
| Asia/Africa | 46.6 | 42.1 | 45.4 |
| Total Oral, Personal and |  |  | 270.7 |
| Total Pet Nutrition | 32.5 | 32.5 | 32.1 |
| Total Corporate | 18.8 | 16.6 | 17.1 |
| Total Depreciation and Amortization | \$340.2 | \$330.3 | \$319.9 |

Capital expenditures were $4 \%, 4 \%$ and $5 \%$ of net sales for 1999 , 1998 and 1997, respectively. Capital spending continues to be focused primarily on projects that yield high aftertax returns. The higher level in 1997 primarily reflected capital spending relating to the Company's restructuring programs. Capital expenditures for 2000 are expected to continue at the current rate of approximately $4 \%$ of net sales.

Other investing activities in 1999, 1998 and 1997 included strategic acquisitions and divestitures around the world. The aggregate purchase price of all 1999, 1998 and 1997 acquisitions was \$46.4, \$22.6 and \$20.3, respectively. The U.S. Baby Magic brand was sold in 1999; the HandiWipes brand was sold in 1998, and the Sterno Fuel brand was sold in 1997. The aggregate sale price of all 1999, 1998 and 1997 sales of brands was $\$ 94.7$, \$57.4 and $\$ 101.4$, respectively.

The Company repurchases common shares in open market and private transactions to provide for employee benefit plans and to maintain its targeted capital structure. Aggregate repurchases for 1999 were 12.8 million shares, with a total purchase price of $\$ 624.4$. In 1998, 14.3 million shares were repurchased with a total purchase price of $\$ 542.5$.


Dividend payments were \$366.0, up from \$345.6 in 1998 and $\$ 333.4$ in 1997. Common stock dividend payments increased to $\$ .59$ per share in 1999 from $\$ .55$ per share in 1998 and $\$ .53$ per share in 1997. The Series B Preference Stock dividends were declared and paid at the rate of $\$ 4.96$ per share in 1999 and $\$ 4.88$ per share in both 1998 and 1997.

Internally generated cash flows appear to be adequate to support currently planned business operations, acquisitions and capital expenditures. Significant acquisitions would require external financing.

The Company is a party to various superfund and other environmental matters and is contingently liable with respect to lawsuits, taxes and other matters arising out of the normal course of business. Management proactively reviews and manages its exposure to, and the impact of, environmental matters. While it is possible that the Company's cash flows and results of operations in particular quarterly or annual periods could be affected by the one-time impacts of the resolution of such contingencies, it is the opinion of management that the ultimate disposition of these matters, to the extent not previously provided for, will not have a material impact on the Company's financial condition or ongoing cash flows and results of operations.

## Status of Restructuring Reserve

In September 1995, a reserve of $\$ 460.5$ was established to cover a worldwide restructuring of manufacturing and administrative operations. The primary elements of the reserve related to employee termination costs and expenses associated with the realignment of the Company's global manufacturing operations, as well as settlement of contractual obligations. The costs of completing the restructuring activities to date approximated the original estimate. As planned, the restructuring has produced savings that increase pretax earnings by over $\$ 150.0$ annually.

The planned restructuring projects, primarily in North America and Europe but also affecting Hill's Pet Nutrition and Colgate locations in Asia/Africa and certain Latin America locations, are substantially completed. The remaining reserve amount of $\$ 5.4$ relates to the consolidation of administrative operations following the implementation of SAP computer systems and related process changes in Europe.

## Managing Foreign Currency and Interest Rate Exposure

The Company is exposed to market risk from foreign currency exchange rate fluctuations and interest rates. To manage the volatility relating to foreign currency exposures on a consolidated basis, the Company utilizes a number of techniques, including selective borrowings in local currencies, purchases of forward foreign currency exchange contracts, balance sheet management and increases in selling prices.

The Company operates in over 200 countries and territories and is exposed to currency fluctuation related to manufacturing and selling its products in currencies other than the U.S. dollar. The major foreign currency exposures involve the markets in Mexico, Brazil and France, each of which represents individually $5 \%$ to $10 \%$ of worldwide sales. Each of the other countries' operations represents less than 4\% of worldwide sales. In the countries of Mexico and France during the three-year period from 1997 to 1999, the combination of selling price increases and costcontainment measures have more than offset the impact of foreign currency rate movements resulting in increased gross profit margins during the periods presented. Profitability in Brazil decreased in 1999 following increases in 1998 and 1997 as a result of a devaluation of the Brazilian currency in January 1999.

The Company utilizes simple instruments such as interest rate swaps to manage the Company's mix of fixed and floating rate debt. The Company's target floating rate obligations as a percentage of the Company's global debt is set by policy. As a matter of policy, the Company does not speculate in financial markets and therefore does not hold or issue derivative financial instruments for trading purposes.

## Value at Risk

The Company's risk management procedures include the monitoring of interest rate and foreign exchange exposures and the Company's offsetting hedge positions utilizing analytical analyses of cash flows, market value, sensitivity analysis and value-at-risk estimations. However, the use of these techniques to quantify the market risk of such instruments should not be construed as an endorsement of their accuracy or the accuracy of the related assumptions. The Company utilizes a Value-at-Risk (VAR) model and an Earnings-at-Risk (EAR) model that are intended to measure the maximum potential loss in its interest rate and foreign exchange financial instruments assuming adverse market conditions occur, given a 95\% confidence level. The models utilize a variance/covariance modeling technique. Historical interest rates and foreign exchange rates from the preceding year are used to estimate the volatility and correlation of future rates. The estimated maximum potential one-day loss in fair value of interest rate or foreign exchange rate instruments, calculated using the VAR model, is not material to the consolidated financial position, results of operations or cash flows of the Company.

The estimated maximum yearly loss in earnings due to interest rate or foreign exchange rate instruments, calculated utilizing the EAR model, is not material to the Company's results of operations. Actual results in the future may differ materially from these projected results due to actual developments in the global financial markets.

A discussion of the Company's accounting policies for financial instruments is included in the Summary of Significant

Accounting Policies in the Notes to the Consolidated Financial Statements, and further disclosure relating to financial instruments is included in the Fair Value of Financial Instruments note.

## Year 2000 Update

The Company developed plans to address the possible exposures related to the year 2000 on the Company's internal systems and equipment. In the critical area of internal operating systems, the computer systems and embedded microprocessors and control systems in all operations were either replaced (including through conversion to SAP) or made compliant by December 31, 1999. In addition, the other aspects of the year 2000 project plan were completed by December 31, 1999.

The incremental cost, including external contractor costs, costs to modify existing systems and costs of internal resources dedicated to preparing for the year 2000, was approximately $\$ 30.0$. These costs were charged to expense as incurred and were incremental to the investment in SAP systems which was previously planned and implemented.

No significant year 2000 problems have been encountered with the Company's internal systems and equipment.

## Conversion to the Euro Currency

On January 1, 1999, certain member countries of the European Union established fixed conversion rates between their existing currencies and adopted the euro as their new common legal currency. As of that date, the euro began trading on currency exchanges and the legacy currencies were to remain legal tender in the participating countries for a transition period between January 1, 1999 and January 1, 2002.

The Company is addressing most of the issues involved with the introduction of the euro through its worldwide conversion to the SAP system. The more important issues facing the Company include reassessing currency risk and processing tax and accounting records.

Based upon progress to date, the Company believes that use of the euro will not have a significant impact on the manner in which it conducts its business affairs and processes its business and accounting records. Accordingly, conversion to the euro is not expected to have a material effect on the Company's financial condition, cash flows or results of operations.

## Outlook

Looking forward into 2000, the Company is well positioned for strong growth in most of its markets, particularly North America and Asia/Africa. However, movements in foreign currency exchange rates can impact future operating results as measured in U.S. dollars. In particular, economic uncertainty in some countries in Latin America and the continued weakness in the euro may impact the overall results of Latin America and Europe.

The Company expects the continued success of Colgate Total toothpaste, using patented proprietary technology, to bolster worldwide oral care leadership and expects new products in Oral Care and other categories to add potential for further growth. Overall, subject to global economic conditions, the Company does not expect the 2000 market conditions to be materially different from those experienced in 1999 and the Company expects its positive momentum to continue. Historically, the consumer products industry has been less susceptible to changes in economic growth than many other industries, and therefore the Company constantly evaluates projects that will focus operations on opportunities for enhanced growth potential. Over the long term, Colgate's continued focus on its consumer products business and the strength of its global brand names, its broad international presence in both developed and developing markets, and its strong capital base all position the Company to take advantage of growth opportunities and to continue to increase profitability and shareholder value.

## Forward-Looking Statements

Readers are cautioned that the Results of Operations and other sections of this report contain forward-looking statements that are based on management's estimates, assumptions and projections. A description of some of the factors that could cause actual results to differ materially from expectations expressed in the Company's forward-looking statements set forth in the Company's Form 8-K filed with the Securities and Exchange Commission on November 13, 1998 under the caption "Cautionary Statement on Forward-Looking Statements" is incorporated herein by reference. These factors include, but are not limited to, the risks associated with international operations, the activities of competitors, retail trade practices, the success of new product introductions, cost pressures, manufacturing and environmental matters.

## Report of Management

The management of Colgate-Palmolive Company has prepared the accompanying consolidated financial statements and is responsible for their content as well as other information contrained in this annual report. These financial statements have been prepared in accordance with generally accepted accounting principles and necessarily include amounts which are based on management's best estimates and judgments.

The Company maintains a system of internal accounting controt designed to be cost-effective while providing reasonable assurance that assets are safeguarded and that transactions are executed in accordance with management's authorization and are properly recorded in the financial records. Internal control effectiveness is supported through written communication of poicies and procedures, careful selection and training of personnel, and audits by a professional staff of internal auditors. The Company's control environment is further enhanced through a formal Code of Conduct which sets standards of professionalism and integrity for employees worldwide.

The Company has retained Arthur Andersen LLP, independent public accountants, to examine the financial statements. Their
accompanying report is based on an examination conducted in accordance with generally accepted auditing standards, which includes a review of the Company's systems of internal control as well as tests of accounting records and procedures sufficient to enable them to render an opinion on the Company's financial statements.

The Audit Committee of the Board of Directors is composed entirely of non-employee directors. The Committee meets periodically and independently throughout the year with management, internal auditors and the independent accountants to discuss the Company's internal accounting controls, auditing and financial reporting matters. The internal auditors and independent accountents have unrestricted access to the Audit Committee.


Reuben Mark
Chairman and Chief Executive Officer


Stephen C. Patrick Chief Financial Officer

## Report of <br> Independent Public Accountants

To the Board of Directors and Shareholders of Colgate-Palmolive Company:

We have audited the accompanying consolidated balance sheets of Colgate-Palmolive Company (a Delaware corporation) and subsidiaries as of December 31, 1999 and 1998, and the related consolidated statements of income, retained earnings, comprehensive income and changes in capital accounts, and cash flows for each of the three years in the period ended December 31, 1999. These financial statements are the responsibility of the Company's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence
supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of ColgatePalmolive Company and subsidiaries as of December 31, 1999 and 1998, and the results of their operations and their cash flows for each of the three years in the period ended December 31, 1999, in conformity with generally accepted accounting principles.


New York, New York
February 1, 2000

## Consolidated Statements of Income

|  | 1999 | 1998 | 1997 |
| :---: | :---: | :---: | :---: |
| Net sales | \$9,118.2 | \$8,971.6 | \$9,056.7 |
| Cost of sales | 4,224.0 | 4,290.3 | 4,461.5 |
| Gross profit | 4,894.2 | 4,681.3 | 4,595.2 |
| Selling, general and administrative expenses | 3,254.4 | 3,197.1 | 3,237.0 |
| Other expense, net | 73.6 | 61.2 | 72.4 |
| Interest expense, net | 171.6 | 172.9 | 183.5 |
| Income before income taxes | 1,394.6 | 1,250.1 | 1,102.3 |
| Provision for income taxes | 457.3 | 401.5 | 361.9 |
| Net income | \$ 937.3 | \$ 848.6 | \$ 740.4 |
| Earnings per common share, basic | \$ 1.57 | \$ 1.40 | \$ 1.22 |
| Earnings per common share, diluted | \$ 1.47 | \$ 1.30 | \$ 1.13 |



## Consolidated Balance Sheets

## Assets

| Current Assets |  |  |
| :---: | :---: | :---: |
| Cash and cash equivalents | \$ 199.6 | \$ 181.7 |
| Marketable securities | 35.6 | 12.8 |
| Receivables (less allowances of \$37.2 and \$35.9, respectively) | 1,100.8 | 1,085.6 |
| Inventories | 783.7 | 746.0 |
| Other current assets | 235.1 | 218.8 |
| Total current assets | 2,354.8 | 2,244.9 |
| Property, plant and equipment, net | 2,551.1 | 2,589.2 |
| Goodwill and other intangibles, net | 2,185.4 | 2,524.1 |
| Other assets | 331.8 | 327.0 |
|  | \$ 7,423.1 | \$7,685.2 |
| Liabilities and Shareholders' Equity |  |  |
| Current Liabilities |  |  |
| Notes and loans payable | \$ 207.3 | \$ 175.3 |
| Current portion of long-term debt | 338.9 | 281.6 |
| Accounts payable | 764.8 | 726.1 |
| Accrued income taxes | 116.6 | 74.2 |
| Other accruals | 845.9 | 857.2 |
| Total current liabilities | 2,273.5 | 2,114.4 |
| Long-term debt | 2,243.3 | 2,300.6 |
| Deferred income taxes | 398.6 | 448.0 |
| Other liabilities | 674.0 | 736.6 |
| Shareholders' Equity |  |  |
| Preferred stock | 366.5 | 376.2 |
| Common stock, $\$ 1$ par value (1,000,000,000 shares authorized, |  |  |
| Additional paid-in capital | 1,063.2 | 824.6 |
| Retained earnings | 4,212.3 | 3,641.0 |
| Cumulative translation adjustments | $(1,136.2)$ | (799.8) |
|  | 5,238.7 | 4,774.9 |
| Unearned compensation | (348.6) | (355.5) |
| Treasury stock, at cost | $(3,056.4)$ | $(2,333.8)$ |
| Total shareholders' equity | 1,833.7 | 2,085.6 |
|  | \$ 7,423.1 | \$7,685.2 |

## Consolidated Statements of Retained Earnings, Comprehensive Income and Changes in Capital Accounts

|  | Common Shares |  | Additional <br> Paid-in <br> Capital | Treasury Shares |  | Retained Earnings | Cumulative Translation Adjustment | Comprehensive Income |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Shares | Amount |  | Shares | Amount |  |  |  |
| Balance, January 1, 1997 | 588,535,272 | \$732.9 | \$551.9 | 144,317,908 | \$1,468.8 | \$2,731.0 | \$(534.7) |  |
| Net income |  |  |  |  |  | 740.4 |  | \$ 740.4 |
| Other comprehensive income: Cumulative translation adjustment |  |  |  |  |  |  | (159.0) | (159.0) |
| Total comprehensive income |  |  |  |  |  |  |  | \$ 581.4 |
| Dividends declared: |  |  |  |  |  |  |  |  |
| Series B Convertible Preference Stock, net of income taxes |  |  |  |  |  | (20.6) |  |  |
| Preferred stock |  |  |  |  |  | (.5) |  |  |
| Common stock |  |  |  |  |  | (312.3) |  |  |
| Shares issued for stock options | 6,326,282 |  | 64.2 | $(6,326,282)$ | 54.4 |  |  |  |
| Treasury stock acquired | $(5,591,852)$ |  |  | 5,591,852 | 175.1 |  |  |  |
| Other | 1,535,688 |  | 44.8 | $(1,535,688)$ | (18.0) |  |  |  |
| Balance, December 31, 1997 | 590,805,390 | \$732.9 | \$660.9 | 142,047,790 | \$1,680.3 | \$3,138.0 | \$(693.7) |  |
| Net income |  |  |  |  |  | 848.6 |  | \$ 848.6 |
| Other comprehensive income: Cumulative translation adjustment |  |  |  |  |  |  | (106.1) | (106.1) |
| Total comprehensive income |  |  |  |  |  |  |  | \$ 742.5 |
| Dividends declared: |  |  |  |  |  |  |  |  |
| Series B Convertible Preference Stock, net of income taxes |  |  |  |  |  | (20.4) |  |  |
| Preferred stock |  |  |  |  |  | (.5) |  |  |
| Common stock |  |  |  |  |  | (324.7) |  |  |
| Shares issued for stock options | 6,714,850 |  | 129.0 | $(6,714,850)$ | 145.1 |  |  |  |
| Treasury stock acquired | $(14,298,912)$ |  |  | 14,298,912 | 542.5 |  |  |  |
| Other | 2,198,152 |  | 34.7 | $(2,198,152)$ | (34.1) |  |  |  |
| Balance, December 31, 1998 | 585,419,480 | \$732.9 | \$824.6 | 147,433,700 | \$2,333.8 | \$3,641.0 | \$(799.8) |  |
| Net income |  |  |  |  |  | 937.3 |  | \$ 937.3 |
| Other comprehensive income: Cumulative translation adjustment |  |  |  |  |  |  | (336.4) | (336.4) |
| Total comprehensive income |  |  |  |  |  |  |  | \$ 600.9 |
| Dividends declared: |  |  |  |  |  |  |  |  |
| Series B Convertible Preference Stock, net of income taxes |  |  |  |  |  | (20.5) |  |  |
| Preferred stock |  |  |  |  |  | (.5) |  |  |
| Common stock |  |  |  |  |  | (345.0) |  |  |
| Shares issued for stock options | 6,894,907 |  | 128.0 | $(6,894,907)$ | 132.5 |  |  |  |
| Treasury stock acquired | $(12,849,744)$ |  |  | 12,849,744 | 624.4 |  |  |  |
| Other | $(601,597)$ |  | 110.6 | 611,087 | (34.3) |  |  |  |
| Balance, December 31, 1999 | 578,863,046 | \$732.9 | \$1,063.2 | 153,999,624 | \$3,056.4 | \$4,212.3 | \$(1,136.2) |  |

## Consolidated Statements of Cash Flows

|  | 1999 |  | 1998 |  | 1997 |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Operating Activities |  |  |  |  |  |  |
| Net income | \$ | 937.3 | \$ | 848.6 | \$ | 740.4 |
| Adjustments to reconcile net income to net cash provided by operations: |  |  |  |  |  |  |
| Restructured operations |  | (35.6) |  | (34.8) |  | (48.5) |
| Depreciation and amortization |  | 340.2 |  | 330.3 |  | 319.9 |
| Income taxes and other, net |  | 122.3 |  | 60.7 |  | 18.5 |
| Cash effects of changes in: |  |  |  |  |  |  |
| Receivables |  | (81.3) |  | (15.2) |  | (61.6) |
| Inventories |  | (82.8) |  | (19.5) |  | (50.9) |
| Payables and accruals |  | 92.6 |  | 8.7 |  | 180.0 |
| Net cash provided by operations |  | 1,292.7 |  | 1,178.8 |  | 1,097.8 |
| Investing Activities |  |  |  |  |  |  |
| Capital expenditures |  | (372.8) |  | (389.6) |  | (478.5) |
| Payment for acquisitions, net of cash acquired |  | (44.1) |  | (22.6) |  | (31.5) |
| Sale of non-core product lines |  | 89.9 |  | 57.4 |  | 96.4 |
| Sale of marketable securities and investments |  | 22.7 |  | 18.7 |  | 68.5 |
| Other |  | (27.2) |  | (15.8) |  | 7.7 |
| Net cash used for investing activities |  | (331.5) |  | (351.9) |  | (337.4) |
| Financing Activities |  |  |  |  |  |  |
| Principal payments on debt |  | (491.0) |  | (677.5) |  | (670.7) |
| Proceeds from issuance of debt |  | 555.5 |  | 762.9 |  | 350.4 |
| Dividends paid |  | (366.0) |  | (345.6) |  | (333.4) |
| Purchase of common stock |  | (624.4) |  | (542.5) |  | (175.1) |
| Other |  | (14.2) |  | (27.3) |  | 15.8 |
| Net cash used for financing activities |  | (940.1) |  | (830.0) |  | (813.0) |
| Effect of exchange rate changes on cash and cash equivalents |  | (3.2) |  | 1.7 |  | (12.5) |
| Net increase (decrease) in cash and cash equivalents |  | 17.9 |  | (1.4) |  | (65.1) |
| Cash and cash equivalents at beginning of year |  | 181.7 |  | 183.1 |  | 248.2 |
| Cash and cash equivalents at end of year | \$ | 199.6 | \$ | 181.7 | \$ | 183.1 |
| Supplemental Cash Flow Information |  |  |  |  |  |  |
| Income taxes paid | \$ | 292.4 | \$ | 273.8 | \$ | 261.3 |
| Interest paid |  | 210.9 |  | 202.8 |  | 230.6 |
| Principal payments on ESOP debt, guaranteed by the Company |  | 6.7 |  | 6.1 |  | 5.5 |

## Notes to Consolidated Financial Statements

## 1. Nature of Operations

The Company manufactures and markets a wide variety of products in the U.S. and around the world in two distinct business segments: Oral, Personal and Household Care, and Pet Nutrition. Oral, Personal and Household Care products include toothpaste, oral rinses and toothbrushes, bar and liquid soaps, shampoos, conditioners, deodorants and antiperspirants, baby and shave products, laundry and dishwashing detergents, fabric softeners, cleansers and cleaners, bleaches and other similar items. These products are sold primarily to wholesale and retail distributors worldwide. Pet Nutrition products include pet food products manufactured and marketed by Hill's Pet Nutrition. The principal customers for Pet Nutrition products are veterinarians and specialty pet retailers. Principal global trademarks include Colgate, Palmolive, Mennen Speed Stick, Protex, Ajax, Soupline, Suavitel, Fab, Science Diet and Prescription Diet in addition to various regional trademarks.

The Company's principal classes of products accounted for the following percentages of worldwide sales for the past three years:


## Revenue Recognition

Sales are recorded at the time products are shipped to trade customers. Net sales reflect units shipped at selling list prices reduced by promotion allowances.

## Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent gains and losses at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

## Accounting Changes

In June 1998, the FASB issued Statement No. 133, "Accounting for Derivative Instruments and Hedging Activities." The statement establishes accounting and reporting standards requiring that every derivative instrument be recorded in the balance sheet as either an asset or liability measured at its fair value. The statement requires that changes in the derivative's fair value be recognized currently in earnings unless specific hedge accounting criteria are met. Statement No. 133 will be effective, prospectively, for the Company's financial statements in the year 2001. The statement is not expected to have a material impact on the Company's financial position, results of operations or cash flows.

## Cash and Cash Equivalents

The Company considers all highly liquid investments with maturity of three months or less when purchased to be cash equivalents. Investments in short-term securities that do not meet the definition of cash equivalents are classified as marketable securities. Marketable securities are reported at cost, which approximates market.

## Inventories

Inventories are valued at the lower of cost or market. The firstin, first-out (FIFO) method is used to value most inventories. The remaining inventories are valued using the last-in, first-out (LIFO) method.

## Property, Plant and Equipment

Land, buildings, and machinery and equipment are stated at cost. Depreciation is provided, primarily using the straight-line method, over estimated useful lives ranging from 3 to 40 years.

## Goodwill and Other Intangibles

Intangible assets principally consist of goodwill, which is amortized on the straight-line method, generally over a period of 40 years. Other intangible assets, principally non-compete agreements and customer lists, are amortized on the straight-line method over periods ranging from 5 to 20 years depending on their useful lives.

The recoverability of the carrying values of intangible assets is evaluated periodically based on a review of forecasted operating cash flows and the profitability of the related business. For the three-year period ended December 31, 1999, there were no material adjustments to the carrying values of intangible assets resulting from these evaluations.

## Advertising

Advertising costs are expensed in the year incurred.

## Income Taxes

Deferred taxes are recognized for the expected future tax consequences of temporary differences between the amounts carried for financial reporting and tax purposes. Provision is made currently for taxes payable on remittances of overseas earnings; no provision is made for taxes on overseas retained earnings that are deemed to be permanently reinvested.

## Translation of Overseas Currencies

The assets and liabilities of subsidiaries, other than those operating in highly inflationary environments, are translated into U.S. dollars at year-end exchange rates, with resulting translation gains and losses accumulated in a separate component of shareholders' equity. Income and expense items are converted into U.S. dollars at average rates of exchange prevailing during the year.

For subsidiaries operating in highly inflationary environments, inventories, goodwill, and property, plant and equipment are translated at the rate of exchange on the date the assets were acquired, while other assets and liabilities are translated at yearend exchange rates. Translation adjustments for these operations are included in net income.

Prior to 1999, Mexico was a highly inflationary economy and the results of the Company's Mexican operations were measured using the U.S. dollar as its functional currency. Effective January 1, 1999, the Company ceased to account for its Mexican operations as highly inflationary as historical inflation levels had fallen sharply. The impact of the change was not material to the Company's earnings.

During 1998, as required by generally accepted accounting principles, the Company ceased to account for its Brazilian operations as highly inflationary. The effect of this change was to reduce shareholders' equity by $\$ 98.4$, primarily related to the recognition of deferred tax benefits expected to be realized in the future. Due to the devaluation of the Brazilian real during 1999, $\$ 242.4$ was charged to cumulative translation adjustments which
was, in effect, a write-down of our foreign-currency-denominated assets (primarily goodwill and property, plant and equipment).
This will be accompanied by lower amortization and depreciation expense in future periods.

## Financial Instruments

The net effective cash payment of the interest rate swap contracts combined with the related interest payments on the debt that they hedge are accounted for as interest expense. Those interest rate instruments that do not qualify as hedge instruments for accounting purposes are marked to market and recorded at fair value.

Gains and losses from foreign exchange contracts that hedge the Company's investments in its foreign subsidiaries are shown in the cumulative translation adjustments account included in shareholders' equity. Gains and losses from contracts that hedge firm commitments are recorded in the balance sheets as a component of the related receivable or payable until realized, at which time they are recognized in the statements of income. The contracts that hedge anticipated sales and purchases do not qualify as hedges for accounting purposes. Accordingly, the related gains and losses are calculated using the current forward rates and are recorded in the Consolidated Statements of Income as Other expense, net.

## Segment Information

The Company operates in two product segments: Oral, Personal and Household Care, and Pet Nutrition. The operations of the Oral, Personal and Household Care segment are managed geographically in four reportable operating segments: North America, Latin America, Europe and Asia/Africa.

Management measures segment profit as operating income, which is defined as income before interest expense and income taxes. The accounting policies of the operating segments are the same as those described in the summary of significant accounting policies. Corporate operations include research and development costs, unallocated overhead costs, and gains and losses on sales of non-strategic brands and assets. Corporate assets include primarily real estate and benefit plan assets.

The financial and descriptive information on the Company's geographic area and industry segment data, appearing in the tables contained in the Results of Operations, is an integral part of these financial statements.

## 3. Acquisitions and Divestitures

During 1999, 1998 and 1997, the Company made several acquisitions totaling \$46.4, \$22.6 and \$20.3, respectively. Individually, none of these acquisitions were significant.

The acquisitions were accounted for as purchases, and, accordingly, the purchase prices were allocated to the net tangible and intangible assets acquired based on estimated fair values at the dates the acquisitions were consummated. The results of operations of the acquired businesses have been included in the

Consolidated Financial Statements since the respective acquisition dates. The inclusion of pro forma financial data for all acquisitions would not have materially affected the financial information included herein.

The aggregate sale price of all 1999, 1998 and 1997 divestitures was \$94.7, \$57.4 and \$101.4, respectively. In 1999, the U.S. Baby Magic brand and related assets were sold for \$90.0, and in 1998, the HandiWipes brand and related assets were sold for \$53.0. In 1997, the Sterno fuel brand and related assets were sold for \$70.0.

## 4. Long-Term Debt and Credit Facilities

Long-term debt consists of the following at December 31:

| Weighted Average |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
| Notes | 7.0\% | 2000-2028 | \$1,423.5 | \$1,382.4 |
| Commercial paper and other short-term borrowings, reclassified | 5.9 | 2000 | 477.3 | 461.2 |
| ESOP notes, guaranteed by the Company | 8.7 | 2001-2009 | 366.9 | 373.6 |
| Payable to banks | 6.5 | 2000-2007 | 313.7 | 361.8 |
| Capitalized leases |  |  | . 8 | 3.2 |
|  |  |  | 2,582.2 | 2,582.2 |
| Less: current portion of long-term debt |  |  | 338.9 | 281.6 |
|  |  |  | \$2,243.3 | \$2,300.6 |

Commercial paper and certain other short-term borrowings are classified as long-term debt as it is the Company's intent and ability to refinance such obligations on a long-term basis. Scheduled maturities of debt outstanding at December 31, 1999, excluding short-term borrowings reclassified, are as follows: 2000-\$338.9; 2001-\$192.5; 2002—\$135.0; 2003-\$409.8; 2004—\$205.1, and $\$ 823.6$ thereafter. The Company has entered into interest rate swap agreements and foreign exchange contracts related to certain of these debt instruments (see Note 11).

At December 31, 1999, the Company had unused credit facilities amounting to $\$ 1,527.9$. Commitment fees related to credit facilities are not material. The weighted average interest rate on short-term borrowings, excluding amounts reclassified, as of December 31, 1999 and 1998, was $7.8 \%$ and $6.2 \%$, respectively.

The Company's long-term debt agreements include various restrictive covenants and require the maintenance of certain defined financial ratios with which the Company is in compliance.

## 5. Capital Stock and Stock Compensation Plans Preferred Stock

Preferred Stock consists of 250,000 authorized shares without par value. It is issuable in series, of which one series of 125,000 shares, designated $\$ 4.25$ Preferred Stock, with a stated and redeemable value of $\$ 100$ per share, has been issued. The $\$ 4.25$ Preferred Stock is redeemable only at the option of the Company.

At December 31, 1999 and 1998, 115,510 and 122,620 shares of \$4.25 Preferred Stock, respectively, were outstanding.

## Preference Stock

In 1988, the Company authorized the issuance of 50,000,000 shares of Preference Stock, without par value. The Series B Convertible Preference Stock, which is convertible into eight shares of common stock, ranks junior to all series of the Preferred Stock. At December 31, 1999 and 1998, 5,446,442 and 5,598,808 shares of Series B Convertible Preference Stock, respectively, were outstanding and issued to the Company's Employee Stock Ownership Plan.

## Common Stock

On May 5, 1999, the Company's Board of Directors approved a two-for-one common stock split effected in the form of a 100\% stock dividend. As a result of the split, shareholders received one additional share of common stock for each share they held as of May 19, 1999, which was distributed June 30, 1999. Par value remained at $\$ 1$ per share. The Consolidated Financial Statements and financial information contained elsewhere in this report have been restated to reflect the effect of the common stock split for all periods presented.

## Shareholder Rights Plan

Under the Company's Shareholder Rights Plan, each share of the Company's common stock carries with it one Preference Share Purchase Right ("Rights"). The Rights themselves will at no time have voting power or pay dividends. The Rights become exercisable only if a person or group acquires $15 \%$ or more of the Company's common stock or announces a tender offer, the consummation of which would result in ownership by a person or group of $15 \%$ or more of the common stock. When exercisable, each Right entitles a holder to buy one two-hundredth of a share of a new series of preference stock at an exercise price of $\$ 220.00$, subject to adjustment.

If the Company is acquired in a merger or other business combination, each Right will entitle a holder to buy, at the Right's then current exercise price, a number of the acquiring company's common shares having a market value of twice such price. In addition, if a person or group acquires $15 \%$ or more of the Company's common stock, each Right will entitle its holder (other than such person or members of such group) to purchase, at the Right's then current exercise price, a number of shares of the Company's common stock having a market value of twice the Right's exercise price.

Further, at any time after a person or group acquires 15\% or more (but less than $50 \%$ ) of the Company's common stock, the Board of Directors may, at its option, exchange part or all of the Rights (other than Rights held by the acquiring person or group) for shares of the Company's common stock on a one-forone basis.

The Company, at the option of its Board of Directors, may amend the Rights or redeem the Rights for $\$ .01$ at any time before the acquisition by a person or group of beneficial ownership of $15 \%$ or more of its common stock. The Board of Directors is also authorized to reduce the $15 \%$ threshold to not less than 10\%. Unless redeemed earlier, the Rights will expire on October 31, 2008.

## Stock Repurchases

During 1998, the Company entered into a series of forward purchase agreements on its common stock. These agreements are settled on a net basis in shares of the Company's common stock. To the extent that the market price of the Company's common stock on a settlement date is higher/(lower) than the forward purchase price, the net differential is received/(paid) by the Company. As of December 31, 1999, agreements were in place covering approximately $\$ 480.5$ of the Company's common stock ( 7.7 million shares) that had forward prices averaging $\$ 62.56$ per share. If these agreements were settled based on the December 31, 1999 market price of the Company's common stock (\$65.00 per share), the Company would be entitled to receive approximately 288,000 shares. During 1999 and 1998, settlements resulted in the Company receiving 2,322,701 and 642,662 shares, respectively, which were recorded as treasury stock.

## Incentive Stock Plan

The Company has a plan which provides for grants of restricted stock awards for officers and other executives of the Company and its major subsidiaries. A committee of non-employee members of the Board of Directors administers the plan. During 1999 and 1998, 692,238 and 570,154 shares, respectively, were awarded to employees in accordance with the provisions of the plan.

## Stock Option Plans

The Company's Stock Option Plans ("Plans") provide for the issuance of non-qualified stock options to officers and key employees. Options are granted at prices not less than the fair market value on the date of grant. At 1999 year-end, 31,119,432 shares of common stock were available for future grants.

The Plans contain an accelerated ownership feature which provides for the grant of new options when previously owned shares of Company stock are used to exercise existing options. The number of new options granted under this feature is equal to the number of shares of previously owned Company stock used to exercise the original options and to pay the related required U.S. income tax. The new options are granted at a price equal to the fair market value on the date of the new grant and have the same expiration date as the original options exercised.

Stock option plan activity is summarized below:

|  | 1999 |  | 1998 |  | 1997 |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Shares | Weighted Average Exercise Price | Weighted Average |  | Weighted Average <br> Shares Exercise Price |  |
| Options outstanding, January 1 | 42,786,246 | \$28 | 45,534,784 | \$23 | 42,830,396 | \$16 |
| Granted | 11,414,328 | 53 | 12,537,288 | 39 | 15,406,114 | 37 |
| Exercised | $(14,586,597)$ | 26 | $(14,917,508)$ | 22 | $(12,190,554)$ | 16 |
| Canceled or expired | $(417,880)$ | 49 | $(368,318)$ | 21 | $(511,172)$ | 19 |
| Options outstanding, December 31 | 39,196,097 | 36 | 42,786,246 | 28 | 45,534,784 | 23 |
| Options exercisable, December 31 | 23,813,363 | \$28 | 26,688,764 | \$23 | 29,366,358 | \$19 |

The following table summarizes information relating to currently outstanding and exercisable options as of December 31, 1999:

| Range of <br> Exercise Prices | Weighted Average <br> Remaining Contractual <br> Life In Years | Options <br> Outstanding | Weighted Average <br> Exercise Price | Options <br> Exercisable |
| :--- | ---: | ---: | ---: | ---: |
| $\$ 8.04-\$ 17.17$ | 4 | $6,271,637$ | $\$ 15$ | $6,271,637$ |
| $\$ 17.53-\$ 24.95$ | 5 | $6,888,774$ | 21 | Weighted Average <br> Exercise Price |
| $\$ 24.98-\$ 31.08$ | 8 | $3,911,523$ | 31 | $2,888,774$ |
| $\$ 31.33-\$ 43.66$ | 8 | $8,221,126$ | 36 | $4,242,830$ |
| $\$ 43.67-\$ 53.02$ | 6 | $6,581,369$ | 50 | $4,170,408$ |
| $\$ 53.06-\$ 62.50$ | 8 | $7,321,668$ | 56 | 1,450 |

The Company applies Accounting Principles Board Opinion No. 25, "Accounting for Stock Issued to Employees," and related interpretations in accounting for options granted under the Plans. Accordingly, no compensation expense has been recognized. Had compensation expense been determined based on the Black-Scholes option pricing model value at the grant date for awards in 1999, 1998 and 1997 consistent with the provisions of

Statement of Financial Accounting Standards No. 123, "Accounting for Stock-Based Compensation" (SFAS 123), the Company’s net income, basic earnings per common share and diluted earnings per common share would have been \$891.9, \$1.49 per share and $\$ 1.40$ per share, respectively, in 1999; $\$ 803.5$, $\$ 1.33$ per share and $\$ 1.25$ per share, respectively, in 1998; and \$716.1, \$1.18 per share and \$1.10 per share, respectively, in 1997.

The weighted average Black-Scholes value of grants issued in 1999, 1998 and 1997 was $\$ 8.61$, $\$ 6.24$ and $\$ 3.93$, respectively. The Black-Scholes value of each option granted is estimated using the Black-Scholes option pricing model with the following assumptions: option term until exercise ranging from 2 to 7 years, volatility ranging from $19 \%$ to $30 \%$, risk-free interest rate ranging from $5.0 \%$ to $6.2 \%$ and an expected dividend yield of $2.5 \%$. The Black-Scholes model used to determine the option values shown above was developed to estimate the fair value of short-term freely tradable, fully transferable options without vesting restrictions and was not designed to value reloads, all of which significantly differ from the Company's stock option awards. The value of this model is also limited by the inclusion of highly subjective assumptions which greatly affect calculated values.

## 6. Employee Stock Ownership Plan

In 1989, the Company expanded its Employee Stock Ownership Plan ("ESOP") through the introduction of a leveraged ESOP covering certain employees who have met certain eligibility requirements. The ESOP issued $\$ 410.0$ of long-term notes due through 2009 bearing an average interest rate of $8.7 \%$. The long-term notes, which are guaranteed by the Company, are reflected in the accompanying Consolidated Balance Sheets. The ESOP used the proceeds of the notes to purchase 6.3 million shares of Series B Convertible Preference Stock from the Company. The Stock has a minimum redemption price of $\$ 65$ per share and pays semiannual dividends equal to the higher of $\$ 2.44$ or the current dividend paid on eight common shares for the comparable six-month period.

Dividends on these preferred shares, as well as common shares also held by the ESOP, are paid to the ESOP trust and, together with contributions, are used by the ESOP to repay principal and interest on the outstanding notes. Preferred shares are released for allocation to participants based upon the ratio of the current year's debt service to the sum of total principal and interest payments over the life of the loan. At December 31, 1999, $1,628,735$ shares were allocated to participant accounts and 3,817,707 shares were available for future allocation. Each allocated share may be converted by the trustee into eight common shares but preferred shares generally convert only after the employee ceases to work for the Company.

Dividends on these preferred shares are deductible for income tax purposes and, accordingly, are reflected net of their tax benefit in the Consolidated Statements of Retained Earnings, Comprehensive Income and Changes in Capital Accounts.

Annual expense related to the leveraged ESOP, determined as interest incurred on the notes, less employee contributions and dividends received on the shares held by the ESOP, plus the higher of either principal repayments on the notes or the cost of shares allocated, was \$9.2 in 1999, \$2.4 in 1998 and \$3.0 in 1997. Similarly, unearned compensation, shown as a reduction in shareholders' equity, is reduced by the higher of principal payments or the cost of shares allocated.

Interest incurred on the ESOP's notes amounted to \$32.0 in 1999, $\$ 32.5$ in 1998 and $\$ 33.0$ in 1997. The Company paid dividends on the stock held by the ESOP of \$29.1 in 1999, \$29.3 in 1998 and $\$ 29.8$ in 1997. Company contributions to the ESOP were $\$ 9.3$ in 1999, \$0 in 1998 and $\$ 1.0$ in 1997. Employee contributions to the ESOP were \$.6 in 1999, \$9.4 in 1998 and \$8.2 in 1997.

## 7. Retirement Plans and Other Retiree Benefits Retirement Plans

The Company, its U.S. subsidiaries and some of its overseas subsidiaries maintain defined benefit retirement plans covering substantially all of their employees. Benefits are based primarily on years of service and employees' career earnings. In the Company's principal U.S. plans, funds are contributed to the trusts in accordance with regulatory limits to provide for current service and for any unfunded projected benefit obligation over a reasonable period. To the extent these requirements are exceeded by plan assets, a contribution may not be made in a particular year. Assets of the plans consist principally of common stocks, guaranteed investment contracts with insurance companies, investments in real estate funds, and U.S. Government and corporate obligations. Domestic plan assets also include investments in the Company's common stock representing $10 \%$ and $7 \%$ of plan assets at December 31, 1999 and 1998, respectively.

## Other Retiree Benefits

The Company and certain of its subsidiaries provide health care and life insurance benefits for retired employees to the extent not provided by government-sponsored plans. The Company utilizes a portion of its leveraged ESOP, in the form of future retiree contributions, to reduce its obligation to provide these postretirement benefits and offset its current service cost. Postretirement benefits otherwise are not currently funded.

Summarized information of the Company's defined benefit retirement plans and postretirement plans are as follows:

|  |  |  |  | Pension Benefits |  |  |  |  | Other Retiree Benefits |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  | 1999 |  | 1998 | 1999 | 1998 | 1999 | 1998 |
|  |  |  |  | North America |  |  | International |  |  |  |
| Change in Benefit Obligation |  |  |  |  |  |  |  |  |  |  |
| Benefit obligation at beginning of year |  |  |  | \$ | 998.3 | \$976.6 | \$ 329.6 | \$ 278.8 | \$ 153.0 | \$ 143.7 |
| Service cost |  |  |  |  | 29.4 | 28.1 | 12.4 | 17.7 | (5.0) | (11.0) |
| Interest cost |  |  |  |  | 65.9 | 68.9 | 19.0 | 18.2 | 14.5 | 14.7 |
| Participant's contribution |  |  |  |  | 3.1 | 3.3 | 2.3 | 9.7 | - | - |
| Acquisitions/plan amendments |  |  |  |  | . 2 | 1.5 | . 1 | 4.0 | (.2) | (3.7) |
| Actuarial (gain)/loss |  |  |  |  | (96.7) | 7.9 | 3.5 | 14.1 | 5.4 | 20.0 |
| Foreign exchange impact |  |  |  |  | (.7) | (2.6) | (38.3) | 4.4 | (.2) | - |
| Benefits paid |  |  |  |  | (80.3) | (85.4) | (17.6) | (17.3) | (11.4) | (10.7) |
| Benefit obligation at end of year |  |  |  | \$ | 919.2 | \$998.3 | \$ 311.0 | \$ 329.6 | \$ 156.1 | \$ 153.0 |
| Change in Plan Assets |  |  |  |  |  |  |  |  |  |  |
| Fair value of plan assets at beginning of year |  |  |  | \$ | 962.8 | \$907.3 | \$ 215.0 | \$ 193.4 | \$ - | \$ |
| Actual return on plan assets |  |  |  |  | 179.7 | 133.1 | 35.6 | 18.5 | - | - |
| Company contributions |  |  |  |  | 7.7 | 6.9 | 13.6 | 16.6 | 11.4 | 10.7 |
| Plan participant contributions |  |  |  |  | 3.1 | 3.3 | 2.3 | 9.7 | - | - |
| Foreign exchange impact |  |  |  |  | 2.1 | (2.4) | (25.1) | (10.9) | - | - |
| Acquisitions/plan amendments |  |  |  |  | - | - | . 9 | 5.0 | - | - |
| Benefits paid |  |  |  |  | (80.3) | (85.4) | (17.6) | (17.3) | (11.4) | (10.7) |
| Fair value of plan assets at end of year |  |  |  |  | 1,075.1 | \$962.8 | \$ 224.7 | \$ 215.0 | \$ - | \$ - |
| Funded Status |  |  |  |  |  |  |  |  |  |  |
| Funded status at end of year |  |  |  | \$ | 155.9 | \$ (35.5) | \$ (86.3) | \$(114.6) | \$(156.1) | \$(153.0) |
| Unrecognized net transition liability/(asset) |  |  |  |  | . 8 | (6.6) | . 5 | (2.5) | - | - |
| Unrecognized net actuarial (gain)/loss |  |  |  |  | (176.1) | 19.0 | (1.0) | 16.4 | (17.7) | (22.5) |
| Unrecognized prior service costs |  |  |  |  | 33.8 | 39.9 | 4.0 | 3.9 | (7.5) | (8.3) |
| Net amount recognized |  |  |  | \$ | 14.4 | \$ 16.8 | \$ (82.8) | \$ (96.8) | \$(181.3) | \$(183.8) |
| Amounts Recognized in Balance Sheet |  |  |  |  |  |  |  |  |  |  |
| Other assets |  |  |  | \$ | 97.7 | \$ 93.3 | \$ 34.4 | \$ 40.9 | \$ - | \$ - |
| Other liabilities |  |  |  |  | (83.3) | (76.5) | (117.2) | (137.7) | (181.3) | (183.8) |
| Net amount recognized |  |  |  | \$ | 14.4 | \$ 16.8 | \$ (82.8) | \$ (96.8) | \$(181.3) | \$(183.8) |
| Weighted Average Assumptions |  |  |  |  |  |  |  |  |  |  |
| Discount rate |  |  |  |  | 8.00\% | 7.25\% | 7.04\% | 6.82\% | 8.00\% | 7.25\% |
| Long-term rate of return on plan assets |  |  |  |  | 9.25\% | 9.25\% | 8.75\% | 8.92\% | - | - |
| Long-term rate of compensation increase |  |  |  |  | 5.00\% | 5.00\% | 4.54\% | 4.44\% | - | - |
| ESOP growth rate |  |  |  |  | - | - | - | - | 10.00\% | 10.00\% |
|  | Pension Benefits |  |  |  |  |  |  | Other Retiree Benefits |  |  |
|  | 1999 | 1998 | 1997 |  | 1999 | 1998 | 1997 | 1999 | 1998 | 1997 |
|  | North America |  |  | International |  |  |  |  |  |  |
| Components of Net Periodic Benefit Costs |  |  |  |  |  |  |  |  |  |  |
| Service cost | \$ 29.4 | \$ 28.1 | \$ 24.9 |  | \$ 12.4 | \$ 17.7 | \$ 16.6 | \$ 3.4 | \$ 4.0 | \$ 2.3 |
| Interest cost | 65.9 | 68.9 | 67.6 |  | 19.0 | 18.2 | 17.6 | 14.5 | 14.7 | 13.4 |
| Annual ESOP allocation | - | - | - |  | - | - | - | (8.4) | (15.0) | (10.1) |
| Expected return on plan assets | (85.5) | (80.8) | (77.0) |  | (13.3) | (13.9) | (14.2) | - | - | - |
| Amortization of transition/prior service costs | (1.0) | (.9) | 1.3 |  | - | . 1 | . 8 | (.9) | (.6) | (.3) |
| Amortization of actuarial loss/(gain) | 1.7 | 1.5 | . 7 |  | . 7 | . 5 | . 4 | (.4) | (1.0) | (1.8) |
| Net periodic benefit cost | \$ 10.5 | \$ 16.8 | \$ 17.5 |  | \$ 18.8 | \$ 22.6 | \$ 21.2 | \$ 8.2 | \$ 2.1 | \$ 3.5 |

The accumulated benefit obligation and fair value of plan assets for the pension plans with accumulated benefit obligations in excess of plan assets were $\$ 203.7$ and $\$ 9.7$, respectively, as of December 31, 1999, and $\$ 206.9$ and $\$ 8.5$, respectively, as of December 31, 1998. These amounts represent non-qualified domestic plans and plans at foreign locations that are primarily unfunded, as such book reserves equal to the unfunded amount have been recorded.

The projected benefit obligation and fair value of plan assets for the pension plans with projected benefit obligations in excess of plan assets were $\$ 271.6$ and $\$ 42.9$, respectively, as of December 31, 1999, and $\$ 360.0$ and $\$ 110.1$, respectively, as of December 31, 1998.

The assumed medical cost trend rate used in measuring the postretirement benefit obligation was $5.50 \%$ for 2000 and years thereafter. Changes in this rate can have a significant effect on amounts reported. The effect of a $1 \%$ increase/decrease in the assumed medical cost trend rate would change the accumulated postretirement benefit obligation by approximately $\$ 14.3$; annual expense would change by approximately $\$ 1.7$.

## 8. Income Taxes

The provision for income taxes consists of the following for the years ended December 31:

|  | 1999 | 1998 | 1997 |
| :--- | ---: | ---: | ---: |
| United States | $\$ 130.5$ | $\$ 122.6$ | $\$ 91.0$ |
| International | $\mathbf{3 2 6 . 8}$ | 278.9 | 270.9 |
|  | $\$ 457.3$ | $\$ 401.5$ | $\$ 361.9$ |

The components of income before income taxes are as follows for the three years ended December 31:

|  | 1999 |  | 1998 |  | 1997 |
| :--- | ---: | ---: | ---: | ---: | ---: |
| United States | $\$ 406.3$ | $\$$ | 362.0 | $\$$ | 271.8 |
| International | $\mathbf{9 8 8 . 3}$ |  | 888.1 | 830.5 |  |
|  | $\$ 1,394.6$ | $\$ 1,250.1$ | $\$ 1,102.3$ |  |  |

The difference between the statutory U.S. federal income tax rate and the Company's global effective tax rate as reflected in the Consolidated Statements of Income is as follows:

| Percentage of Income Before Tax | $\mathbf{1 9 9 9}$ | 1998 | 1997 |
| :--- | :---: | :---: | :---: |
| Tax at U.S. statutory rate | $\mathbf{3 5 . 0 \%}$ | $35.0 \%$ | $35.0 \%$ |
| State income taxes, net of federal benefit | $\mathbf{. 9}$ | .7 | .6 |
| Earnings taxed at other than |  |  |  |
| $\quad$ U.S. statutory rate | $\mathbf{( 1 . 4 )}$ | $\mathbf{( 2 . 6 )}$ | $\mathbf{( 1 . 8 )}$ |
| Reversal of valuation allowance | $\mathbf{( 1 . 5 )}$ | $\mathbf{( 2 . 7 )}$ | $\mathbf{( 1 . 5 )}$ |
| Other, net | $\mathbf{3 2 . 8 \%}$ | $32.1 \%$ | $32.8 \%$ |
| Effective tax rate |  |  | $\mathbf{1 . 5}$ |

In addition, net tax benefits (costs) of \$169.0 in 1999 and \$(18.5) in 1998 were recorded directly through equity which included tax benefits related to employee benefit plans. The 1999 amount also reflects tax benefits related to currency devaluation in Brazil whereas the 1998 amount reflects tax adjustments recorded upon the change in accounting for Brazil as no longer highly inflationary.

Differences between accounting for financial statement purposes and accounting for tax purposes result in taxes currently payable being lower than the total provision for income taxes as follows:

|  | 1999 | 1998 | 1997 |
| :--- | :---: | ---: | ---: |
| Excess of tax over book depreciation | $\mathbf{\$ ( 1 1 . 6 )}$ | $\$(40.0)$ | $\$(12.7)$ |
| Net restructuring spending | $\mathbf{( 1 4 . 1 )}$ | $(13.6)$ | $(47.5)$ |
| Tax credit utilization | $\mathbf{( 3 9 . 0 )}$ | $(10.2)$ | $(11.5)$ |
| Other, net | $\mathbf{1 6 . 0}$ | $(37.0)$ | 16.7 |
|  | $\$(48.7)$ | $\$(100.8)$ | $\$(55.0)$ |

The components of deferred tax assets (liabilities) are as follows at December 31:

|  | 1999 | 1998 |
| :---: | :---: | :---: |
| Deferred Taxes-Current: |  |  |
| Accrued liabilities | \$ 69.5 | \$ 73.8 |
| Restructuring | - | 14.1 |
| Other, net | 39.7 | 22.5 |
| Total deferred taxes current | 109.2 | 110.4 |
| Deferred Taxes-Long-term: |  |  |
| Intangible assets | (275.9) | (328.5) |
| Property, plant and equipment | (254.2) | (251.1) |
| Postretirement benefits | 57.0 | 62.6 |
| Tax loss and tax credit carryforwards | 140.4 | 176.9 |
| Other, net | 71.1 | 14.9 |
| Valuation allowance | (137.0) | (122.8) |
| Total deferred taxes long-term | (398.6) | (448.0) |
| Net deferred taxes | \$(289.4) | \$(337.6) |

The major component of the 1999 and 1998 valuation allowance relates to tax benefits in certain jurisdictions not expected to be realized.

Applicable U.S. income and foreign withholding taxes have not been provided on approximately $\$ 728.7$ of undistributed earnings of foreign subsidiaries at December 31, 1999. These earnings are currently considered to be permanently invested and are not subject to such taxes. Determining the tax liability that would arise if these earnings were remitted is not practicable.
9. Supplemental Income Statement Information

| Other Expense, Net | $\mathbf{1 9 9 9}$ | 1998 | 1997 |
| :--- | :---: | :---: | ---: |
| Amortization of intangibles | $\mathbf{\$ 7 5 . 6}$ | $\$ 81.7$ | $\$ 86.5$ |
| Earnings from equity investments | $\mathbf{( 5 . 3 )}$ | $(5.3)$ | $(5.6)$ |
| Minority interest | $\mathbf{3 0 . 4}$ | 28.1 | 29.1 |
| Other | $\mathbf{( 2 7 . 1 )}$ | $(43.3)$ | $(37.6)$ |
|  | $\mathbf{\$ 7 3 . 6}$ | $\$ 61.2$ | $\$ 72.4$ |
|  |  |  |  |
| Interest Expense, Net | $\mathbf{1 9 9 9}$ | 1998 | 1997 |
| Interest incurred | $\mathbf{\$ 2 2 4 . 0}$ | $\$ 216.8$ | $\$ 241.6$ |
| Interest capitalized | $\mathbf{( 1 1 . 8 )}$ | $(12.3)$ | $(10.0)$ |
| Interest income | $\mathbf{( 4 0 . 6 )}$ | $(31.6)$ | $(48.1)$ |
|  | $\mathbf{\$ 1 7 1 . 6}$ | $\$ 172.9$ | $\$ 183.5$ |
| Research and development | $\mathbf{\$ 1 6 9 . 2}$ | $\$ 166.0$ | $\$ 166.3$ |
| Media advertising | $\mathbf{5 7 5 . 6}$ | 592.2 | 637.0 |

## 10. Supplemental Balance Sheet Information

| Inventories | 1999 | 1998 |
| :--- | ---: | ---: |
| Raw materials and supplies | $\$ \mathbf{2 5 9 . 6}$ | $\$ 257.9$ |
| Work-in-process | $\mathbf{3 3 . 2}$ | 32.9 |
| Finished goods | $\mathbf{4 9 0 . 9}$ | 455.2 |
|  | $\mathbf{\$ 7 8 3 . 7}$ | $\$ 746.0$ |

Inventories valued under LIFO amounted to \$168.1 and \$162.2 at December 31, 1999 and 1998, respectively. The excess of current cost over LIFO cost at the end of each year was \$37.2 and $\$ 39.8$, respectively. The liquidations of LIFO inventory quantities increased income by \$0, \$1.3 and \$0 in 1999, 1998 and 1997, respectively.

| Property, Plant and Equipment, Net | 1999 | 1998 |
| :---: | :---: | :---: |
| Land | \$ 128.4 | \$ 122.6 |
| Buildings | 708.0 | 705.0 |
| Machinery and equipment | 3,329.6 | 3,299.7 |
| Accumulated depreciation | $\begin{gathered} 4,166.0 \\ (1,614.9) \end{gathered}$ | $\begin{gathered} 4,127.3 \\ (1,538.1) \end{gathered}$ |
|  | \$ 2,551.1 | \$ 2,589.2 |
| Goodwill and Other Intangible Assets, Net | 1999 | 1998 |
| Goodwill and other intangibles | \$2,764.3 | \$3,080.8 |
| Accumulated amortization | (578.9) | (556.7) |
|  | \$2,185.4 | \$2,524.1 |


| Other Accruals | $\mathbf{1 9 9 9}$ | 1998 |
| :--- | ---: | ---: |
| Accrued payroll and employee benefits | $\mathbf{\$ 3 4 1 . 4}$ | $\$ 312.4$ |
| Accrued advertising | $\mathbf{2 6 8 . 3}$ | 232.6 |
| Accrued interest | $\mathbf{5 2 . 5}$ | 51.2 |
| Accrued taxes other than income taxes | $\mathbf{5 2 . 8}$ | 72.0 |
| Restructuring accrual | $\mathbf{5 . 4}$ | 39.6 |
| Other | $\mathbf{1 2 5 . 5}$ | 149.4 |
|  | $\$ 845.9$ | $\$ 857.2$ |
|  |  |  |
| Other Liabilities | $\mathbf{1 9 9 9}$ | 1998 |
| Minority interest | $\mathbf{3 2 2 6 . 3}$ | $\$ 230.5$ |
| Pension and other benefits | $\mathbf{6 5 . 9}$ | 398.0 |
| Other | $\mathbf{\$ 6 7 4 . 0}$ | $\$ 736.6$ |

## 11. Fair Value of Financial Instruments

The Company utilizes interest rate swap contracts and foreign currency exchange contracts to manage interest rate and foreign currency exposures. (See the Results of Operations-Managing Foreign Currency and Interest Rate Exposure for further discussion.) In assessing the fair value of financial instruments at December 31, 1999 and 1998, the Company has used available market information and other valuation methodologies. Some judgment is necessarily required in interpreting market data to develop the estimates of fair value, and, accordingly, the estimates are not necessarily indicative of the amounts that the Company could realize in a current market exchange.

The carrying amounts of cash and cash equivalents, marketable securities, long-term investments and short-term debt approximated fair value as of December 31, 1999 and 1998. The estimated fair value of the Company's remaining financial instruments at December 31 are summarized as follows:

|  | 1999 |  | 1998 |  |
| :---: | :---: | :---: | :---: | :---: |
|  | Carrying Amount | Fair Value | Carrying Amount | Fair Value |
| (Liabilities)/Assets |  |  |  |  |
| Long-term debt, including current portion (including foreign |  |  |  |  |
| exchange contracts) | \$(2,582.2) | \$(2,616.5) | \$ $2,582.2)$ | \$(2,800.0) |
| Other liabilities: |  |  |  |  |
| Interest rate contracts | - | (3.9) | (2.4) | (3.6) |
| Foreign exchange contracts | (4.1) | (6.8) | (8.7) | (13.0) |
| Equity: |  |  |  |  |
| Foreign exchange contracts (to |  |  |  |  |
| hedge investment in subsidiaries) | . 4 | . 6 | (2.9) | (2.7) |

As of December 31, 1999 and 1998, the Company had interest rate agreements outstanding with an aggregate notional amount of \$965.9 and \$825.0, respectively, with maturities through 2018.

As of December 31, 1999 and 1998, the Company had approximately \$431.6 and \$411.1, respectively, of outstanding foreign exchange contracts. At December 31, 1999, approximately 7\% of outstanding foreign exchange contracts served to hedge net investments in foreign subsidiaries, 28\% hedged intercompany loans and 65\% hedged third-party debt and other firm commitments.

The Company is exposed to credit loss in the event of nonperformance by counterparties on interest rate agreements and foreign exchange contracts; however, nonperformance by these counterparties is considered remote as it is the Company's policy to contract with diversified counterparties that have a long-term debt rating of $A$ or higher. The amount of any such exposure is generally the unrealized gain on such contracts, which at December 31, 1999 was not significant.

## 12. Restructured Operations

In September 1995, a reserve of $\$ 460.5$ was established to cover a worldwide restructuring of manufacturing and administrative operations. The primary elements of the reserve related to employee termination costs and expenses associated with the realignment of the Company's global manufacturing operations, as well as settlement of contractual obligations. As planned, the restructuring has produced savings that increase pretax earnings by over $\$ 150.0$ annually.

The planned restructuring projects, primarily in North America and Europe but also affecting Hill's Pet Nutrition and Colgate locations in Asia/Africa and certain Latin America locations, are
substantially completed. The remaining reserve amount of $\$ 5.4$ relates to the consolidation of administrative operations following the implementation of SAP and related process changes in Europe.

A summary of the changes in the restructuring reserve is as follows:

|  | Workforce | Manufacturing Plants | Contractual Settlements | Total |
| :---: | :---: | :---: | :---: | :---: |
| Original reserve | \$210.0 | \$204.1 | \$ 46.4 | \$ 460.5 |
| 1995 activity | (4.2) | (7.2) | (13.5) | (24.9) |
| 1996 activity | (93.4) | (118.6) | (20.4) | (232.4) |
| 1997 activity | (45.0) | (48.0) | (11.0) | (104.0) |
| 1998 activity | (37.1) | (22.5) | - | (59.6) |
| Balance at <br> December 31, 1998 1999 activity | $\begin{gathered} \$ 30.3 \\ (24.9) \end{gathered}$ | $\begin{array}{cc} \$ & 7.8 \\ & (7.8) \end{array}$ | $\begin{array}{cc} \$ & 1.5 \\ & (1.5) \end{array}$ | $\begin{array}{cc} \$ 39.6 \\ & (34.2) \end{array}$ |
| Balance at December 31, 1999 | \$ 5.4 | \$ | \$ | \$ 5.4 |

In total, the headcount reductions resulting from the restructuring projects will total 4,907 . The cumulative headcount reductions as of 1997, 1998 and 1999 were 3,133, 3,986 and 4,807, respectively. Factory closures and/or reconfigurations totaled 25 . The cumulative factory closures and/or reconfigurations as of 1997, 1998 and 1999 were 20, 23 and 25, respectively. The costs of completing the restructuring activities to date approximated the original reserve. The headcount and factory totals were increased by 765 and 1 , respectively, as a result of refinements of original estimates.

Of the restructuring reserve remaining as of December 31, 1999 and 1998, \$5.4 and \$39.6, respectively, is classified as a current liability.

## 13. Earnings Per Share

|  | For the Year Ended 1999 |  |  | For the Year Ended 1998 |  |  | For the Year Ended 1997 |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Income | Shares | Per Share | Income | Shares | Per Share | Income | Shares | Per Share |
| Net income Preferred dividends | $\begin{array}{r} \$ 937.3 \\ (21.0) \end{array}$ |  |  | $\begin{array}{r} \$ 848.6 \\ (20.9) \\ \hline \end{array}$ |  |  | $\begin{array}{r} \$ 740.4 \\ (21.1) \end{array}$ |  |  |
| Basic EPS <br> Stock options ESOP conversion | 916.3 19.7 | $\begin{array}{r} 583.1 \\ 11.7 \\ 44.0 \end{array}$ | \$1.57 | 827.7 18.4 | $\begin{array}{r} 590.0 \\ 13.6 \\ 44.8 \end{array}$ | \$1.40 | 719.3 17.9 | $\begin{array}{r} 590.6 \\ 13.8 \\ 45.9 \end{array}$ | \$1.22 |
| Diluted EPS | \$936.0 | 638.8 | \$1.47 | \$846.1 | 648.4 | \$1.30 | \$737.2 | 650.3 | \$1.13 |

## 14. Commitments and Contingencies

Minimum rental commitments under noncancellable operating leases, primarily for office and warehouse facilities, are $\$ 65.9$ in 2000, \$60.6 in 2001, \$52.7 in 2002, \$44.2 in 2003, \$38.5 in 2004 and $\$ 134.4$ thereafter. Rental expense amounted to $\$ 102.4$ in 1999, $\$ 102.7$ in 1998 and \$94.4 in 1997. Contingent rentals, sublease income and capital leases, which are included in fixed assets, are not significant.

The Company has various contractual commitments to purchase raw materials, products and services totaling \$62.7 that expire through 2001.

The Company is a party to various superfund and other environmental matters and is contingently liable with respect to lawsuits, taxes and other matters arising out of the normal course of business. Management proactively reviews and manages its exposure to, and the impact of, environmental matters and other contingencies.

On September 8, 1998, one of the Company's Brazilian subsidiaries, Kolynos do Brasil Ltda. ("Kolynos"), received notice of an administrative proceeding from the Central Bank of Brazil. The notice primarily takes issue with certain filings made with the Central Bank in connection with financing arrangements related to the acquisition of Kolynos in January 1995. The Central Bank seeks to impose fines prescribed by statute, and it, in no way, challenges or seeks to unwind the acquisition. Management believes, based on the opinion of its Brazilian legal counsel, that the filings chal-
lenged by the Central Bank fully complied with Brazilian law and that the issues raised in the notice are without merit.

While it is possible that the Company's cash flows and results of operations in particular quarterly or annual periods could be affected by the one-time impacts of the resolution of the above contingencies, it is the opinion of management that the ultimate disposition of these matters, to the extent not previously provided for, will not have a material impact on the Company's financial condition or ongoing cash flows and results of operations.
15. Quarterly Financial Data (Unaudited)

|  | $\begin{array}{r} \text { First } \\ \text { Quarter } \end{array}$ | Second Quarter | Third Quarter | Fourth Quarter |
| :---: | :---: | :---: | :---: | :---: |
| 1999 |  |  |  |  |
| Net sales | \$2,175.3 | \$2,285.0 | \$2,314.0 | \$2,343.9 |
| Gross profit | 1,165.9 | 1,221.3 | 1,253.6 | 1,253.4 |
| Net income | 208.9 | 228.1 | 239.7 | 260.6 |
| Earnings per common share: |  |  |  |  |
| Basic | . 35 | . 38 | . 40 | . 44 |
| Diluted | . 32 | . 36 | . 38 | . 41 |
| 1998 |  |  |  |  |
| Net sales | \$2,159.5 | \$2,256.5 | \$2,265.4 | \$2,290.2 |
| Gross profit | 1,123.5 | 1,172.6 | 1,192.6 | 1,192.6 |
| Net income | 196.0 | 203.5 | 214.9 | 234.2 |
| Earnings per common share: |  |  |  |  |
| Basic | . 32 | . 34 | . 35 | . 39 |
| Diluted | . 30 | . 31 | . 33 | . 36 |

## Market and Dividend Information

The Company's common stock and \$4.25 Preferred Stock are listed on the New York Stock Exchange. The trading symbol for
the common stock is CL. Dividends on the common stock have been paid every year since 1895, and the amount of dividends paid per share has increased for 37 consecutive years.

| Market Price | Common Stock |  |  |  | \$4.25 Preferred Stock |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | 1999 |  | 1998 |  | 1999 |  | 1998 |  |
| Quarter Ended | High | Low | High | Low | High | Low | High | Low |
| March 31 | \$47.06 | \$37.53 | \$43.90 | \$33.94 | \$89.50 | \$86.75 | \$79.50 | \$72.50 |
| June 30 | 52.41 | 45.78 | 45.72 | 41.22 | 87.50 | 85.50 | 81.00 | 76.50 |
| September 30 | 58.38 | 45.75 | 48.47 | 32.78 | 88.00 | 86.00 | 87.00 | 80.50 |
| December 31 | 65.00 | 47.81 | 47.37 | 34.00 | 91.00 | 87.00 | 88.00 | 85.00 |
| Closing Price | \$65.00 |  | \$46.44 |  | \$87.00 |  | \$88.00 |  |

Dividends Paid Per Share

| Quarter Ended | $\mathbf{1 9 9 9}$ | 1998 | $\mathbf{1 9 9 9}$ | 1998 |
| :--- | ---: | ---: | ---: | ---: |
| March 31 | $\mathbf{\$ . 1 3 7 5}$ | $\$ .1375$ | $\$ 1.0625$ | $\mathbf{1 . 0 6 2 5}$ |
| June 30 | .1375 | .1375 | 1.0625 |  |
| September 30 | .1575 | .1375 | 1.0625 |  |
| December 31 | .1575 | .1375 | $\mathbf{1 . 0 6 2 5}$ | 1.0625 |
| Total | $\mathbf{\$ . 5 9}$ | $\$ .55$ | $\$ 4.25$ | $\$ 4.25$ |

## Shareholder Information

## Corporate Offices

Colgate-Palmolive Company
300 Park Avenue
New York, New York 10022-7499
(212) 310-2000

Annual Meeting on Tuesday: Note Change Colgate shareholders are invited to attend our annual meeting. It will be Tuesday, May 9, 2000 at 10:00 a.m. in the Broadway Ballroom of the Marriott Marquis Hotel, Sixth Floor, Broadway at 45th Street, New York, New York.

## Stock Exchanges

The common stock of Colgate-Palmolive Company is listed and traded on The New York Stock Exchange under the symbol CL and on other world exchanges including those in Amsterdam, Frankfurt, London, Paris and Zurich.


All financial information such as financial results, dividend news and other information is available on Colgate's Internet Site: http://www.colgate.com
Colgate also offers earnings information, dividend news and other corporate announcements toll-free at 1-800-850-2654. The information can be read to the caller and can also be received by mail or fax.

## Transfer Agent and Registrar

Our transfer agent can assist you with a variety of shareholder services, including change of address, transfer of stock to another person, questions about dividend checks or Colgate's Dividend Reinvestment Plan.

Attn: Colgate-Palmolive Company
First Chicago Trust Company of New York
a division of EquiServe
P.O. Box 2500

J ersey City, NJ 07303-2500
TOLL-FREE: 1-800-756-8700
FAX: (201) 222-4842
E-mail: equiserve@equiserve.com Internet address: http://www.equiserve.com Hearing Impaired: TDD: (201) 222-4955

## Dividend Reinvestment Plan

Colgate offers an automatic Dividend Reinvestment Plan for common and $\$ 4.25$ preferred stockholders and a voluntary cash feature. Any brokers' commissions or service charges for stock purchases under the Plan are paid by Colgate-Palmolive. Shareholders can sign up for this Plan by contacting our transfer agent, listed above.

## Independent Public Accountants

Arthur Andersen LLP

## Investor Relations/Reports

Copies of annual or interim reports, product brochures, Form 10-K and other publications are available from the Investor Relations
Department:
■ by mail directed to the corporate address
■ by e-mail, investor_relations@colpal.com

- by calling 1-800-850-2654 or by calling Investor Relations at (212) 310-3207
Investors with other requests:
- please write Investor Relations at the
corporate address or call (212) 310-2575 Institutional investors:
- call Bina Thompson at (212) 310-3072


## Other Reports

You can obtain a copy of Colgate's Environmental Policy Statement, Code of Conduct, Advertising Placement Policy Statement, Product Safety Research Policy or our 1999 Report of Laboratory Research with Animals by writing to Consumer Affairs at Colgate-Palmolive.

## Corporate Responsibility

Colgate-Palmolive does business in over 200 countries and territories worldwide, affecting the lives of a highly diverse population of employees, consumers, shareholders, business associates and friends. We are committed to the highest standard of ethics, fairness and humanity in all our activities and operations. All employees are guided by a worldwide Code of Conduct, which sets forth Colgate policies on important issues such as nondiscriminatory employment, involvement in community and educational programs, care for the environment, employee safety, and our relationship with consumers, shareholders and government.

## Environmental Policy

Colgate-Palmolive is committed to the protection of the environment everywhere. Our commitment is an integral part of Colgate's mission to become the best truly global consumer products company. We continue to work on developing innovative environmental solutions in all areas of our business around the world. The health and safety of our customers, our people and the communities in which we live and operate is paramount in all that we do. Colgate-Palmolive's concern has been translated into many varied programs dealing with employee safety, our products, packaging, facilities and business decisions. Extensive worker training programs, a comprehensive audit program, and projects such as concentrated cleaners and detergents, refill packages, recycled and recyclable bottles, and packaging materials are all part of our commitment behind this important endeavor.

# Eleven-Year <br> Financial Summary ${ }^{(1)}$ 

Dollars In Millions Except Per Share Amounts

## Continuing Operations

Net sales
Results of operations:
Net income
Per share, basic
Per share, diluted
Depreciation and amortization expense

## Financial Position

Current ratio
Property, plant and equipment, net
Capital expenditures
Total assets
Long-term debt
Shareholders' equity

## Share and Other

Book value per common share
Cash dividends declared and paid per common share
Closing price
Number of common shares outstanding (in millions)
Number of shareholders of record: \$4.25 Preferred Common
Average number of employees
${ }^{(1)}$ All share and per share amounts have been restated to reflect the 1999, 1997 and 1991 two-for-one stock splits.
${ }^{(2)}$ Income in 1995 includes a net provision for restructured operations of $\$ 369.2$. (Excluding this charge, earnings per share would have been $\$ .89$, basic and $\$ .84$, diluted.)
${ }^{(3)}$ Income in 1994 includes a one-time charge of $\$ 5.2$ for the sale of a non-core business, Princess House.
${ }^{(4)}$ Income in 1993 includes a one-time impact of adopting new mandated accounting standards, effective in the first quarter of 1993 , of $\$ 358.2$. (Excluding this charge, earnings per share would have been $\$ .84$, basic and $\$ .79$, diluted.)
${ }^{(5)}$ Income in 1991 includes a net provision for restructured operations of $\$ 243.0$. (Excluding this charge, earnings per share would have been $\$ .64$, basic and $\$ .60$, diluted.)

| $\$ 9,118.2$ | $\$ 8,971.6$ | $\$ 9,056.7$ | $\$ 8,749.0$ | $\$ 8,358.2^{(2)}$ | $\$ 7,587.9$ | $\$ 7,141.3$ | $\$ 7,007.2$ | $\$ 6,060.3$ | $\$ 5,691.3$ | $\$ 5,038.8$ |
| ---: | ---: | ---: | ---: | ---: | ---: | ---: | ---: | ---: | ---: | ---: |
| 937.3 | 848.6 | 740.4 | 635.0 | $172.0(2)$ | $580.2^{(3)}$ | $189.9(4)$ | 477.0 | $124.9^{(5)}$ | 321.0 | 280.0 |
| 1.57 | 1.40 | 1.22 | 1.05 | $.26^{(2)}$ | $.96^{(3)}$ | $.27(4)$ | .73 | $.19(5)$ | .57 | .50 |
| 1.47 | 1.30 | 1.13 | .98 | $.25(2)$ | $.89(3)$ | $.26^{(4)}$ | .68 | $.19(5)$ | .53 | .47 |
| 340.2 | 330.3 | 319.9 | 316.3 | 300.3 | 235.1 | 209.6 | 192.5 | 146.2 | 126.2 | 97.0 |


| 1.0 | 1.1 | 1.1 | 1.2 | 1.3 | 1.4 | 1.5 | 1.5 | 1.5 | 1.4 | 1.9 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 2,551.1 | 2,589.2 | 2,441.0 | 2,428.9 | 2,155.2 | 1,988.1 | 1,766.3 | 1,596.8 | 1,394.9 | 1,362.4 | 1,105.4 |
| 372.8 | 389.6 | 478.5 | 459.0 | 431.8 | 400.8 | 364.3 | 318.5 | 260.7 | 296.8 | 210.0 |
| 7,423.1 | 7,685.2 | 7,538.7 | 7,901.5 | 7,642.3 | 6,142.4 | 5,761.2 | 5,434.1 | 4,510.6 | 4,157.9 | 3,536.5 |
| 2,243.3 | 2,300.6 | 2,340.3 | 2,786.8 | 2,992.0 | 1,751.5 | 1,532.4 | 946.5 | 850.8 | 1,068.4 | 1,059.5 |
| 1,833.7 | 2,085.6 | 2,178.6 | 2,034.1 | 1,679.8 | 1,822.9 | 1,875.0 | 2,619.8 | 1,866.3 | 1,363.6 | 1,123.2 |
| 3.14 | 3.53 | 3.65 | 3.42 | 2.84 | 3.12 | 3.10 | 4.05 | 3.13 | 2.53 | 2.10 |
| . 59 | . 55 | . 53 | . 47 | . 44 | . 39 | . 34 | . 29 | . 26 | 23 | . 20 |
| 65.00 | 46.44 | 36.75 | 23.06 | 17.56 | 15.84 | 15.59 | 13.94 | 12.22 | 9.22 | 7.94 |
| 578.9 | 585.4 | 590.8 | 588.6 | 583.4 | 577.6 | 597.0 | 641.0 | 589.4 | 532.8 | 528.8 |
| 275 | 296 | 320 | 350 | 380 | 400 | 450 | 470 | 460 | 500 | 500 |
| 44,600 | 45,800 | 46,800 | 45,500 | 46,600 | 44,100 | 40,300 | 36,800 | 34,100 | 32,000 | 32,400 |
| 37,200 | 38,300 | 37,800 | 37,900 | 38,400 | 32,800 | 28,000 | 28,800 | 24,900 | 24,800 | 24,100 |



## Middle East

## Gulf States: Building Toothpaste Sales

Distribution outreach is building the popularity of Colgate toothpaste in traditional trade outlets near Dubai. Having established a strong presence in the modern trade sector, Colgate-Gulf States is now focusing on obtaining overall leadership of the toothpaste category.
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